**CLIMATE EDUCATION HUB – UNFCCC COP 27**

Sharm el-Sheikh, Egypt: Sun 6 Nov - Fri 18 Nov 2022

**Event application guidelines**

The **CLIMATE EDUCATION HUB** will be a space dedicated to discussing and positioning the foundation role that Climate Education has in maintaining the 1.5°C target alive while enhancing resilience among communities and ecosystems.

Climate education sets the pathway to unfold civil participation, accelerate the transition towards green jobs, and ensure sustainable, innovative, and equitable solutions for the climate crisis.

If you are an accredited partner organization of the UNFCCC who share our interest in Climate Education and you are looking for opportunities to host an event during the COP27, we invite you to apply for a session in our pavilion.

Please consider the following information for you application:

1. Ensure your event is related to the focus of the pavilion “Climate Education”.
2. Each event will be 90 minutes long with 30 minutes break (necessary to prepare the following event).
3. The pavilion has capacity for 40 people.
4. The pavilion will be equipped with Audio/Video: Screen + Projector + 5 microphones.
5. Virtual participation is contemplated unless rules from UNFCCC or the Government of Egypt indicate the opposite.
6. Each event must have a focal point in charge of organize the event following the general guidance of EDO COP27 team.
7. Focal points must define the thematic of the event, format[[1]](#footnote-1), goals, speakers and oversee the event during the COP27.
8. Focal points must ensure that speakers attending the COP27 in-person meet the accreditation requirements for the blue zone (where the Climate Education Hub will be located).
9. Focal points (with your communication department) are responsible for marketing the event.
10. A fee will be charge for each event (approximately $8,000) that cover the costs of the pavilion and the Audio/Video.
11. For additional requirements (catering, interpreters, etc.) an extra fee may be included, or you may secure your own arrangements.
1. Formats include:

Panel: 4 speakers and 1 moderator

Fireside chat: 2 speakers and 1 moderator

Roundtable: small groups (around 15 people) [↑](#footnote-ref-1)